



CITY OF  
MONASH

# Monash Community GRANTS

## General Community Support Funding APPLICATION FORM

There is one round of funding per year for projects to be held during January to December in the following year. Applications are due at the end of July each year.

Applications must be received by close of business, Monday 27 July 2009.

Applications will not be accepted via fax.

**BY POST:**

City of Monash  
Monash Community Grants Program  
PO Box 1  
GLEN WAVERLEY VIC 3150

**BY E-MAIL:**

monashgrants@monash.vic.gov.au

**OR HAND DELIVER TO:**

Civic Centre (Ground Floor Reception)  
City of Monash  
Monash Community Grants Program  
293 Springvale Road  
GLEN WAVERLEY VIC 3150

Oakleigh Service Centre  
City of Monash  
Monash Community Grants Program  
3 Atherton Road  
OAKLEIGH VIC 3166

OFFICE USE ONLY

Applicant Name: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Amount Granted: \$ \_\_\_\_\_

**2010 Monash Community Grants Program:  
General Community Support Funding Application**



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**ORGANISATION DETAILS**

<b>Applicant/Organisation Name:</b>		
<b>Postal Address:</b>	<b>Suburb:</b>	<b>Postcode:</b>
<b>Phone:</b>	<b>FAX:</b>	
<b>Website:</b>		
<b>ABN (Yes or No)</b> If no please attach 'Statement by a supplier' form	<b>ABN (if applicable):</b>	
<b>GST Registration (Yes or No)</b>	<b>Incorporated Assoc. (Yes or No)</b> Certificate No.	
<b>What is your total membership?</b>		
<b>How many of your members reside in the City of Monash?</b>		
<b>Of your membership that reside in the City of Monash, how many are active members?</b>		

**Contact Details:**

<b>Contact Name:</b>	<b>Position within organisation:</b>
<b>Contact E-mail Address (if applicable):</b>	
<b>Contact Mobile Phone Number (if applicable):</b>	

**WHAT IS THE PRIMARY OBJECTIVE OF YOUR ORGANISATION?**

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<b>Service Area:</b>	Please tick one box only: <input type="checkbox"/> <b>Aged - Senior Citizens</b> <input type="checkbox"/> <b>Aged – Probus Club</b> <input type="checkbox"/> <b>Aged – Other Category</b> <input type="checkbox"/> <b>Disability Services</b> <input type="checkbox"/> <b>Neighbourhood Houses</b> <input type="checkbox"/> <b>Children's Services</b> <input type="checkbox"/> <b>Counselling &amp; Community Support</b> <input type="checkbox"/> <b>Multicultural</b> <input type="checkbox"/> <b>Youth</b> <input type="checkbox"/> <b>Community Strengthening &amp; Participation</b> <input type="checkbox"/> <b>Arts &amp; Cultural Projects and Events</b> <input type="checkbox"/> <b>Local Emerging Artists</b>
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**THE PROJECT/SERVICE**

<b>Project/Service/Event Title:</b>
<b>Project/Service/Event Summary (30 words):</b>

**FUNDING REQUEST**

2010	\$
2011 (Where eligible)	\$
2012 (Where eligible)	\$

**Please identify all other sources from which your organisation receives funding**

<b>Source</b>	<b>Amount Received</b>
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

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**PROJECT DETAIL**

Please outline project objectives, strategies, outcomes and relevance to Council Plan & Priorities:

**DETAILS OF EXPENDITURE**

Please outline (if successful) how Monash Grant Funding will be spent.

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**EVALUATION**

Please document how the project/service/event is to be evaluated.

**NEEDS IDENTIFIED & COMMUNITY BENEFIT**

Please document how the needs have been identified and how the community will benefit from the project.

**WHAT AREAS OF MONASH WILL THE PROJECT TARGET?**

**FINANCIAL & LEGAL DOCUMENTATION** *Please attach copies of the following*

- Certificate of Incorporation
- Latest Audited Financial Statement
- Current Public Liability Insurance Policy/Certificate
- A copy of the Statement by a Supplier form where an organisation does not have an ABN

**Local Emerging Artists Financial and Legal Documentation**

*Please attach copies of the following*

- A brief one page CV relevant to Arts experience
- Proof of Australian Residency
- Proof of identity including current address
- Letter from venue confirming hire/rent details (where applicable)
- Enclose any relevant support material with your application.

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**CERTIFICATION**

To be signed by the chair or the Chief Executive of the organisation.

- I certify that to the best of my knowledge the statements made in this application are true.
- I understand that if the Monash City Council approves funding for the requested project, I will be required to accept the conditions of funding as outlined in the Funding Deed.
- I consent to the information contained within this application being disclosed to or by Monash City Council for the purpose of assessing, administering and monitoring my current and any future Monash City Council funding applications.
- I consent to be on a mailing list for the use by Monash City Council to promote other Council opportunities, programs and services.

Name	Position in Organisation
Signature and Date	
/ / .	

**SUBMITTING THE APPLICATION**

- Please read the 2010 Policy and Guidelines before commencing your submission
- If submitting a hardcopy application, please ensure it is clear and legible. If hand written, please ensure it is clearly printed using black ink.
- Please keep a copy of your application for future reference
- Incomplete, faxed or late applications will be deemed ineligible
- *Please do not submit your application bound, in display folders or plastic sleeves.*
- **Please submit your applications by Close of Business of Monday 27 July 2009 and mark it attention to MICHELLE MILLER**

<b>By Post:</b> City of Monash Community Support Program PO Box 1 GLEN WAVERLEY VIC 3150	<b>By E-mail:</b> <a href="mailto:monashgrants@monash.vic.gov.au">monashgrants@monash.vic.gov.au</a>
<b>Hand Delivered to Civic Centre</b> (Ground Floor Reception): City of Monash Community Support Program 293 Springvale Road GLEN WAVERLEY VIC 3150	<b>Hand Delivered to Oakleigh Service Centre</b> City of Monash Community Support Program 3 Atherton Road OAKLEIGH VIC 3166

**2010 Monash Community Grants Program:  
General Community Support Funding Application**

For further information contact:

<b>Community Grants Contacts:</b>	<b>Arts Grants Contacts:</b>
<p><b>Julius Peiker</b> Coordinator Community Development Ph 9518 3531 Email: <a href="mailto:juliusp@monash.vic.gov.au">juliusp@monash.vic.gov.au</a></p> <p>Or</p> <p><b>Michelle Miller</b> Community Development Administrative Officer Ph 9518 3649 Monday – Wednesday, 9:30am – 3:00pm Email: <a href="mailto:michellem@monash.vic.gov.au">michellem@monash.vic.gov.au</a></p>	<p><b>Fatima Almeida</b> Cultural Development Officer Ph 9518 3569 Email: <a href="mailto:fatimaa@monash.vic.gov.au">fatimaa@monash.vic.gov.au</a></p>
<p>Website: <a href="http://www.monash.vic.gov.au">www.monash.vic.gov.au</a></p>	<p>Website: <a href="http://www.monash.vic.gov.au">www.monash.vic.gov.au</a></p>
<p>TTY (Hearing Impaired) 9518 365</p>	<p>TTY (Hearing Impaired) 9518 365</p>

**MONASH LANGUAGE ASSIST DIRECTORY**

للاستعلام باللغة العربية	9321 5480
如需廣東話資訊	9321 5481
Για πληροφορίες στα Ελληνικά	9321 5482
Per informazioni in italiano	9321 5483
한국어로 된 정보를 원하시면	9321 5484
普通话的信息	9321 5485
Информация на русском языке	9321 5486
Muốn biết thông tin Việt Ngữ	9321 5487
For information in all other languages including Polski, Español, తెలుగు, தமிழ், Nuër, Thuaṅjǎṅ, Malti, Bahasa Indonesia and हिन्दी please call	9321 5488